**Global Laboratory Leadership Programme**

*Country name and year*

**Acceptance letter**

Date: *day, month, year*

From : GLLP implementation team

To : *XXX*

Subject : Notification of acceptance to serve as a mentor in the GLLP in *Country name*

Dear *XXX*,

In reference to your application for the enrollment in the Global Laboratory Leadership Programme (GLLP) as a mentor, and following evaluation by the Selection Committee, we are delighted to inform you of your acceptance.

The GLLP will be delivered in *Country name* from *day, month, year* to *day, month, year*.

You will be required to complete the Assessment Guide attached prior to date to help us get an idea of your skillset. We will notify you of your mentee pairing on this date along with guidance on how to structure mentoring sessions.

Congratulations on your selection and wishing you a successful course!

Best regards,

*XXX*